

Annexure-V

**Application Form For Marketing Development Assistance
For participation in Trade Fair/Exhibition/BSM/Trade delegation abroad**

Ref.No._____ **Date:**_____

01. Name of the firm with full address.

IEC No._____

02. EH/TH Certificate No. & Date _____

Valid upto_____

03. FOB value of exports during the last **Financial year**
(Rs.in crores)

04. Particulars of fair/exhibition/BSM/
Trade Delegation

Name of event:

Place:

Country:

From.....To.....

05. Particulars of visit Date of departure from India

Date of arrival in India

06. Details of proposal(s) already
Submitted in the same financial year.

07. Details of earlier participations in the same event with MDA assistance.

08. Name and designation of the person
going abroad

Place:

Date:

Signature:

Annexure-VII

Claim Form for Marketing Development Assistance For Participation in Trade fairs/Exhibitions/BSM/Trade Delegation abroad

Ref. No. _____

Date: _____

01 Name of the firm with full address

IEC No. _____

02 Approval letter No. and date

03 F.O.B. value of exports during the last financial year.

Rs. in crores

04 Particulars of event Name:

City :

Country

Duration of fair from _____ To _____

05 Date of actual departure from

India.

(please attach self certified photocopy of passport duly highlighting date of departure).

06 Date of actual arrival from

India.

(please attach self certified photocopy of passport duly highlighting date of arrival).

07 Name & Designation of person

who attended the event.

Contd...

08 No. of proposals already submitted in the same financial year.

09 Details of participations made with MDA assistance in the past in the same event.

10 Whether assistance availed from other Govt. Bodies/EPCs/Commodity Boards/APEDA/MPEDA/ITPO etc. for the activity under reference?

Yes/No.

(If yes, please give full details)

11 Expenditure incurred

a) Actual return airfare by economy excursion class

b) Actual expenditure incurred on stall, decoration, water & electricity charges.

Rs _____

Rs _____

(Please attach original air ticket/jacket used during the journey along with self certified photocopies of receipt, bank advice etc. evidencing payment made)

12 Amount claimed Rs _____

Undertaking and Declaration

I/We hereby solemnly undertake/declare that the particulars stated above are true and correct to the best of my/our knowledge and belief.

No other application for claiming assistance for this participation and/or travel cost has been made or will be made in future against purchase covered by the application.

Any information, if found to be incorrect, wrong or misleading, will render/us liable to rejection of our claim without prejudice to any other action that may be taken against us in this behalf.

If as a result of scrutiny any excess payment is found to have been made to me/us, the same may be adjusted against any of the subsequent claims to be made by my/our firm or in the event no claim is preferred, the amount overpaid will be refunded by me/us to the extent of the excess amount paid.

Signature :

Name in Block Letters :

Designation :

Name of the Applicant :

Firm

Company Seal :

Place:

Date:

ANNEXURE VIII

CHARTERED ACCOUNTANT CERTIFICATE

I/We hereby confirm that I/We have examined the claim papers,, books of account and the prescribed documents in respect of the claim of M/s. and hereby certify that:

- (i) The participant is regular employee/director/ partner/proprietor of the company
- (ii) Participation is as per the maximum permissible participations under the MDA Scheme.
- (iii) Minimum of 14 days clear advance notice had been given to the concerned EPC/Trade Body .
- (iv) The participant company/firm/concern is not under investigation/charged/prosecuted/ debarred/black listed under Foreign Trade (Development & Regulation) Act, 1992 , FEMA, Customs Act 1962
- (v) The total number of participations in this particular trade fair/exhibition is not exceeding three.
- (vi) The date of return to India is within 45/90 days of the date of making this application.
- (vii) The f.o.b. value export figures during the last financial year is less than Rs. 15 Crores.
- (viii) It has been ensured that the information furnished is true and correct in all respects, no part is false or misleading and no relevant information has been concealed or withheld.

Neither I/We nor any of our partners is a partner/Director or an employee of the above named entity or its associated concerns.

I fully understand that any submission made in this certificate if proved incorrect or false, will render me/us liable to face any penal action or other consequences as may be prescribed in the law or otherwise warranted.

Signature & Stamp/seal of the Signatory_____

Name_____

Membership No._____

Full address_____

Name and address of the Institution where registered.

Date:

Place: